



STUDENT ENTITLEMENT TO CAREERS EDUCATION, INFORMATION AND GUIDANCE (CEIAG)

Updated: May 2025

The following advice and suggestions apply to pupils dependent upon their level of cognition, functional movement and maturity.

CEIAG is about helping students to plan for their future by equipping them with the knowledge, skills and attitudes to make informed decisions about the choices open to them.

The main themes of our Careers Curriculum are:

- Helping you to understand yourself and the influences on you
- Supporting you to research careers information and understand the opportunities and options facing you
- Helping you to make realistic plans about your next steps and to manage this positively

Your CEIAG includes a range of:

- Planned programme of career education from Key stage 3 onwards, delivered as part of a timetabled learning activities
- Access to individual careers guidance interviews with a qualified Careers Adviser
- Work experience
- Access to up to date and impartial careers information
- Collapsed timetable employer events
- Visits to local employers
- Visits to further education providers

KS3

YEAR 7

Students will participate in a planned programme of careers education for up to an hour timetabled lesson each week to help them to:

- Develop deeper self-understanding and know how this relates to the world of work by beginning to identify their strengths and weaknesses
- Understand how their strengths and weaknesses relate to employability skills
- Be introduced to careers resources
- Have access to up to date and impartial careers information
- Take part in school based experiential work opportunities

YEAR 8

Students will participate in a planned programme of careers education for up to an hour timetabled lesson each week to help them to:

- Understand that they will need to make some important decisions about their future
- Develop an awareness of how they can be influenced in the choices they make
- Begin to look at information related to the world of work
- Identify their aspirations and how these relate to the goals they need to set
- Have access to up to date and impartial careers information
- Take part in school based experiential work opportunities

YEAR 9

Students will participate in a planned programme of careers education for up to an hour timetabled lesson each week to help them to:

- Take part in activities linked to decision making
- Be made aware of the options process and outline implications for their choices
- Develop their understanding of different qualifications /or pathways Post-16
- Students and their parents will have access to the FE/Accreditation and Whole School Careers at the year 9 Annual Reviews
- Have access to up to date and impartial careers information
- Participate in an employability event
- Take part in school based experiential work opportunities

KS4

Year 10

Students will participate in a planned programme of careers education for up to an hour timetabled lesson each week to help them to:

- Prepare for a work experience (if relevant)
- Take part in Work Experience activities (if relevant)
- Develop a greater understanding of the world of work and the options available to them by examining local and national labour markets and current trends
- Review current ambitions/goals and link these with their own future options
- Develop research skills to allow them to interpret information linked to careers
- Have access to up to date and impartial careers information
- Take part in running a school based enterprise business opportunity and training younger students

Year 11

Students will participate in a planned programme of careers education for up to an hour timetabled lesson each week to help them to:

- Understand all the options open to them Post-16 and the related skills and qualifications required
- Know how to identify any barriers to their future plans
- Take part in career planning activities and develop the skills of planning
- Learn how to complete job applications and know how to prepare for interviews
- Learn about any financial support available (with parents where applicable)
- Visit local employers
- Visit further education providers
- Take part in running a school based enterprise business opportunity and training younger students

KS5

Year 12, 13 and 14

Students will participate in a planned programme of enrichment activities to support their future plans as part of their tutorial support to:

- Manage their career development
- Understand and investigate all of the employment and educational pathways open to them post-19
- Understand the support networks available to them in order to help them succeed
- Be successfully placed within a local to school work placement in Year 12 and 13
- Be successfully placed within a local to home work placement in Year 14.
- Visit local employers
- Visit further education providers