



17 September 2026

Dear Parents/Carers

Afternoon Pupil Collection and Car Park Arrangements

As you may be aware, the school continues to expand each year, bringing with it a number of challenges. One of these is managing traffic and parking at drop-off and pick-up times, particularly due to the increasing number of parents/carers and taxis provided by Doncaster Council arriving on site. Unfortunately, the school car park was not designed to accommodate this volume of traffic.

We would therefore like to remind all parents/carers of the procedure for collecting pupils in the afternoon.

To help manage traffic safely and reduce congestion, we operate a system whereby parents/carers remain in their vehicles and drive around to the front of the school. Your child will then be called and brought to your vehicle.

Please follow the procedure below:

- Pupils should be collected between **2.40pm and 3.00pm**.
- Please **do not enter the school car park before 2.35pm**. This allows visitors and guests to leave the site safely and helps prevent congestion.
- Please remain in your vehicle and follow the traffic system around to the **front of the school**, where your child will be brought to you.
- **Please do not park in the main car park** when collecting your child.
- For parents walking to school: In the interest of fire safety, **we kindly ask that you wait outside**. Your child will be called at 2.40pm.

At **3.00pm**, the buses will be directed to the front of the school to load pupils. Any parent/carer arriving after 3.00pm will need to join the queue behind the buses until they have departed. The buses are usually loaded and on their way by approximately **3.15pm**.

We appreciate that there may occasionally be slight delays and thank you for your patience and cooperation. The safety of pupils, parents/carers and staff remains our priority, and we are committed to maintaining a safe and positive environment for everyone.

Thank you for your continued support and cooperation.

Jade Soler Alcaraz
Headteacher

NRCS Car Park

ENTRANCE TO SCHOOL

Outwood Playing Fields

North Ridge Community
School Building

