



**North Ridge School Local Governing Body
Quality of Education Meeting
Wednesday 11th May 2022 at 13:00
North Ridge School**

Those Present:		
Sam MacDonald	Acting Head of School	SM
Rachel Potts	Chair & Safeguarding/LAC Link Governor	RP
Claire Garbutt	T&L Link Governor	CG
Jim Phillips	Parent & Wellbeing Link Governor	JP
Lisa Suter	Executive Headteacher (Via Teams)	LS
Jacky Tattershall	Assistant CEO – School Improvement	JT
Also Present:		
Barry-John Simmons	Governance Clerk	Clerk
Colin Atkins	Primary Class Teacher	CA
Mel Galley	Class Teacher	MG
Apologies:		
Warren Carratt	Chief Executive Officer	CEO
Jade Soler-Alcaraz	Staff Governor	JS-A
Sue Kenny	Parent Governor	SK
No Apologies:		

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>Apologies were received from CEO, JS-A & SK</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted from CEO, JS-A & SK</p> <p>CG joined the meeting at 13:08</p>	
2. ITEMS OF URGENT BUSINESS	
<p>2.1. Chair to determine any items of urgent business</p> <p>RP confirmed SK had been accepted as a new Governor. RP mentioned she had watched the video on values which and how it was really impressive and the positive feedback was seconded by JP.</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>There were no declarations received.</p>	
4. NORTH RIDGE SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 16th March 2022 were approved as a correct record with no amendments.</p>	
<p>4.2. Review of Action Tracker</p> <p>The action tracker was reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>None.</p>	
5. ITEMS TO BE CONSIDERED	
<p>5.1. SIP Priorities – Deep Dive Review of Specific Curriculum Area(s)</p> <p>LS gave an overview of how the Deep Dives link to the curriculum and updated on leadership capacity and how that impacts on where they are up to. LS mentioned how curriculum development is also linked to staff as a whole and how team work has helped produce the progress and thanked the staff for their excellent work.</p> <p>SM gave context to the curriculum development and how he is handing this over to JS-A between now and end of the summer term. SM explained staff meetings are being used to shape the curriculum and mentioned how the curriculum would be different for Year 9 onwards to involve 3 pathways and be more purposeful. SM detailed how they</p>	

had been looking at live progression through both the curriculum and the different Key Stages. SM then introduced CA and MG who were presenting on communication and reading within the school.

CA started the presentation and introduced the aims of communication throughout the school and explained how he led on this and the methods they use. CA explained how all teachers have had level 1 and 2 Makaton training to support children and provide consistency along with CPD during support in actual lessons. CA detailed objects of reference and symbols and signs of the week being examples of what tools are used. CA then went on to show the different pathways of communication that are followed (Yellow / Purple / Blue and Green) and what they involve and how it is evolving, with each student having a communication profile detailing what support they individually need. CA also detailed the pathway of what is involved in the school becoming a Makaton status school.

MG then presented on the reading intent and journey that North Ridge has taken to get where they are now, including research, training and the Essential Letters and Sounds SSP programme they have selected and why they chose that. MG detailed that they have purchased phonics resources and age-related texts that have been adapted and that they have had training to deliver the programme consistently. MG also mentioned the library re-vamp and parent workshops that have been provided to help the process. MG gave an overview of how whole school monitoring is working so all staff can learn from each-other's strengths, collaboratively. MG also explained that 30 -minute phonics sessions are undertaken every day and that progression is split into 4 pathways which they constantly assess to monitor where students are up to. MG then detailed what is next for Reading at North Ridge in terms of the organisation of the library, the English curriculum utilising a set text list, whole school monitoring, parent phonic workshops and phonic starter pack for new pupils.

SM then invited governors on a learning walk where CA and MG could exemplify communication and reading within the school. The walk included dropping in the Primary / Secondary and Post 16 settings, along with a visit to the library where MG explained how they are making changes and how it will be utilised for students and staff in the future.

MG went on to continue the presentation and shared some "WOW" moments and examples of impact and explained how they assess students every term to see all the small steps that are achieved.

RP commented on how she was inspired by the passion of the staff and thanked them all for their hard work. RP then asked how staff are taking to the new programme and if there were any issues? MG mentioned confidence was the main area of focus for staff and how she wanted staff to be confident in how they deliver the programme. MG went on to explain how she had gone about providing staff with tools such as whole school monitoring which has helped share good practice and provide confidence in what they are doing. SM continued by assuring governors that staff in general are all very supportive and how well embedded reading has become. CA also stated how staff are enthused about the current practice. LS mentioned how the training has empowered the confidence of staff.

<p>CG was really pleased to see so much progress and asked why they had moved to communication in print? CA explained it was due to the process of gaining Makaton status.</p> <p>CG asked whether the Parent workshop well attended? MG detailed how 11 or 12 parents had attended and how she has already had requests for future workshops due to its success. MG also mentioned that they are planning on providing different input for future training sessions. SM reiterated how the feedback was extremely positive.</p> <p>CG asked have they considered providing any online video workshops? SM mentioned they have discussed this and will look at this being provided after the next session. MG also stated that there is content on the website currently that included essential letters and sounds videos.</p> <p>CG asked about the starter packs for parents and whether they would have new starter packs for each pathway stage? MG suggested they would and how they are hoping to involve the administration staff to help prepare the different packs to reduce staff workload, along with providing further resources online.</p> <p>JP commented on the consistency around the various classes being highly evident and impressive.</p> <p>RP asked what support do MG and other staff have? SM explained that he line-manages MG and how they work collaboratively as a team to support each other.</p> <p>CG asked whether the new Trust Phonics lead has had a role in the school yet? JT explained that main bulk of work from the Phonics lead will start in September as she has just started in the role over the last few weeks.</p> <p>5.2. Transition to Academy Council</p> <p>JT gave an overview of the difference between an LGB and an Academy Council. JT discussed the Trust proposed they move to an Academy Council model in September. JT then detailed how as an Academy Council, governors will still have a community voice and have oversight of reports in all areas without the added layer of scrutiny. The scrutiny would take place by Trust officers and Directors. This would decrease the amount of time spent on reporting for Headteachers and avoid repetition of work whilst also enabling Governors to focus upon the school community and stakeholder voice. JT requested that governors take the proposal away to consider any questions for the next meeting.</p>	
<p>6. GOVERNANCE MATTERS</p>	
<p>6.1. Governors to complete Activity Log</p> <p>RP confirmed Governors need to complete the activity log as per the Action from the previous meeting and update and send to clerking services.</p>	
<p>6.2. Trust Verbal Update of Key Issues</p>	

JT mentioned that the pre-registration visit for Discovery was happening today. JT also discussed the Becton de-amalgamation process being underway along with the new Sixth form at Becton.	
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7. ANY OTHER URGENT BUSINESS	
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7.1. To consider any other urgent business agreed by the Chair	
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None.	
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8. CONFIDENTIALITY & RISK	
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8.1. To consider the confidentiality of any items discussed during the meeting	
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None.	
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8.2. To consider any areas of risk discussed during the meeting	
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None.	
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9. DATES OF NEXT MEETING	
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Tuesday 6 th July 2022	13:00 – 15:00	North Ridge	Business Meeting
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Minutes approved

CHAIR	SIGNATURE	DATE