

Functional Skills English

Entry Level 1:

- Read correctly words designated for Entry 1
- Read simple sentences containing 1 clause
- Understand a short piece of text on a simple subject
- Punctuate simple sentences with a capital letter and a full stop

Entry Level 2:

- Read correctly words designated for Entry 2
- Understand the main points in texts
- Read and understand sentences with more than one clause
- Use basic punctuation correctly

Entry Level 3:

- Read correctly words designated for Entry 3
- Identify, understand and extract the main points and ideas in and from texts
- Identify different purposes of straightforward texts
- Use a range of punctuation correctly

Functional Skills ICT

- Security – passwords and viruses
- Windows, icons and buttons
- Office features and shortcuts
- Using storage devices safely
- Managing files and folders
- Changing settings
- Minimising physical stresses
- Printing and capturing evidence
- Searching the internet
- Choosing the right information

Class 14

Autumn Term 2

Points to Note

- A bus pass is required every Monday please for Travel Training.
- Bring suitable clothing and footwear for all weathers.
- Please write any appointments in the home/school diary.
- Please use the home/school diary to communicate with the class.

We are always happy to help and support you 😊

DofE / Outdoor Learning

If your child participates in DofE or Outdoor Learning can they please bring suitable footwear and clothing in.

Cooking Budget

Food preparation money is a contribution of £1 a week. This will help us buy ingredients for your child to cook.

Functional Skills Maths

Entry Level 1:

- Read, write, order & compare numbers up to 20
- Use whole numbers to count up to 20 items including zero
- Add and subtract numbers which total up to 20
- Recognise and interpret the symbols +, – and =

Entry Level 2:

- Read, write, order and compare numbers up to 200
- Recognise and sequence odd and even numbers up to 100
- Recognise and interpret the symbols +, – , x, ÷ and =
- Add and subtract two-digit numbers
- Multiply whole numbers
- Divide two-digit whole numbers by single-digit whole numbers and express remainders

Preparing for Adulthood

- Researching job roles, responsibilities and skills and qualities
- Taking part in a school-based work experience placement
- Completing a journey using various forms of public transport
- Demonstrate appropriate behaviour on a journey using public transport
- Communicate with unfamiliar others and use money in a variety of real life settings
- Plan, cost, prepare and serve a healthy three course meal for guests using a budget of no more than '£5.00 per head.