



## Supplementary Safeguarding Policy

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<b>Review Cycle</b>	<b>Every 4 weeks (As per DFE Covid 19 Guidance)</b>
<b>Review Date</b>	<b>July 2020</b>

An academy within:



"Learning together; to be the best we can be"

## **1. Statement of intent**

To reflect the new arrangements and clarity of expectations during the Coronavirus Covid-19 pandemic. This is supplementary to the school safeguarding policy and enhances Keeping Children in Education 2019 during this period of time when we are all affected by the Coronavirus Covid-19 Global Pandemic.

### **1.1 Roles -**

LSP/ LA guidance – The school will keep track of updates from Central Government and Local Authority Safeguarding Partnerships for the relevant authorities that we serve. This guidance is checked daily to recognise the changing picture surrounding the situation that we face Nationally.

1.1.1 DSL/ DDSL – The 2 trained DSLs are available by a separate safeguarding number attached to their personal work mobile. These phones are switched during the hours of 8.00 until 5pm weeknights. Email contact through admin@northridgesch.co.uk is available via the main school website 24 hours per day and will send the message directly to the DSL/ DDSL if marked SAFEGUARDING in the subject area . The DSL continues to be named as Chris Evans DDSL Cass Heyes 07494415216

1.1.2 LAC teacher – Continues the normal procedures as the named person being Jo Aichison assisted by Cass Heyes. They liaise with virtual school Headteachers and their staff directly through email and telephone.

1.1.3 Online Safety Champion – is identified as Cass Heyes.

1.1.4 Safeguarding Governor – Darren Dickinson continues to fulfil this role as a member of the Transition Board. He can be contacted by the DSL and other staff as needed following the normal protocol.

1.1.5 Safeguarding Nexus MAT – Continues the normal procedures whereby disclosures against the Executive Headteacher will be referred to the CEO.

## **2.0 What happens with disclosures/ concerns / referrals?**

Any concern about a child should be shared with the identified DSL immediately via telephone and also CPOMs under the category cause for concern or Safeguarding. The normal safeguarding procedures follow a disclosure whereby concerns are reported to the relevant Local Authority MASH screening by the DSLs. Video conferencing is available to the safeguarding team to ensure that all safeguarding meetings are attended and school represented appropriately.

## **3.0 Definition of Vulnerable**

All children who attend North Ridge Community School are classed with the Government definition as 'vulnerable'. Government guidance states that it is safer to stay at home during this period however as all of our pupils are "vulnerable" school is available to provide child care if required. All parents will be given the opportunity to keep their children at home if they feel that due to the Government Guidance that Learning Disabilities is a recognised vulnerability during the outbreak. The allocation of a place in school will only be determined once a comprehensive risk assessment has taken place on each individual pupil. Young people who have received shielding letters due to them being categorised as "clinically extremely vulnerable" will not be offered a place in school. If parents or carers chose to keep a child at home due to concerns about their vulnerability it will not affect the pupils' attendance for this year.

## **4.0 Attendance**

Procedures have changed due to the Government request for attendance. Normal attendance procedures are followed where we are expecting pupils in school with the follow up phone calls where necessary. Attendance is emailed to the Local Authority and DFE on a daily basis as required.

Staff are required to contact Chris Evans if their work status changes during this period e.g. isolating, confirmed covid 19, to fit to work or vice versa. This will ensure that we have a team of staff available for small numbers of children if required and to enable the safeguarding of the school can be carried out effectively.

## **5.0 Parent, Carer & Pupil Contact**

5.1 All pupils have been risk assessed as to the range of contact we feel is appropriate. This is under regular review.

## **High Priority Group - Red**

This group of students will be monitored through the following checks:

- If absent from school will be done at least twice a week but maybe as much as daily depending on individual circumstances. Checks will be via a phone call and recorded on CPOMS each time,
- If attending school, a weekly call to check on the rest of the family. These family checks will be recorded on CPOMS.

The following information will be checked:

- Wellness of the North Ridge student
- The wellness of the rest of the family
- If the family can provide for themselves
- If the family is
  - Social Distancing for the foreseeable future,
  - Family Isolating due to an illness of some kind,
  - Anyone suffering from suspected or confirmed COVID-19

### **All Students - Amber**

This group of students will be contacted at least once a week to check on their welfare and the welfare of the family in general.

- This check will be recorded on CPOMS
- Check on the wellness of the North Ridge Student
- If absent due to illness, then check the above information.
- If absent through parental choice then the detailed conversation is not as vital.

Details of the above will inform daily data returns to both the LA via EDULOG and the DFE.

A record of completed pupil welfare checks will be kept and updated daily to ensure that all families are contacted at least one a week.

### **Staff**

Checks on members of staff will take place at appropriate times according to each individual circumstance.

### **6.0 Family contact**

Families are supported through the school text message service, messages on the website and by the weekly calls following procedures as highlighted above. All our

students being classed as AMBER will require a weekly call. Pupils on EHA support will be supported by the pastoral team where necessary.

Parents and carers will be asked every week during welfare calls whether they require a place in school for their child. School requires parents and carers to give at least 7 day's notice if they wish to request a place for their child in school. This will allow school leaders to complete risk assessments, prepare rooms and arrange for appropriate staffing to be available in order to facilitate learning.

### **7.0 Curriculum Offer**

Families are encouraged to use the activities provided for their children, online learning and "real life" learning experiences. Staff are aware of the difficulties that learning at home presents to some families hence why the mental health of the whole family is considered to be the most important aspect of learning during this outbreak.

### **8.0 MAT Hubs**

Where appropriate we may choose to place a child in another school due to staffing, low pupil numbers for example. This ensures we are able to offer a childcare service to key workers during this time. It is the responsibility of the Hub to take the lead on safeguarding the children. To ensure this is done easily and is accessible to all we will send through relevant information for each child that is within the Hub that had details of learning need; medical needs; Child Protection plans info; Latest PEP (For LAC) and contact of relevant members of staff who may be pertinent to the children education and wellbeing. Staff working at another site will be given a brief update on the safeguarding procedures at that school.

### **9.0 Peer on Peer Abuse**

Staff are trained to recognise the signs of peer on peer abuse through the following definition.

*Peer-on-peer abuse includes, but is not limited to: physical and sexual abuse; sexual harassment and violence; emotional harm; on and offline bullying; teenage relationship abuse. It can even include grooming children for sexual and criminal exploitation.*

Peer on peer abuse will be dealt with using the normal safeguarding procedures.

### **10.0 Children Returning to School & Risk Assessments**

If families request a place for their child in school during this period an individual risk assessment regarding the young person will be completed before confirming a place can be offered. The risk assessment will consider whether the needs of a child or

young person can be safely and effectively met in school. Any child in receipt of a current shielding letter will not be offered a place in school. The safety of other children, young people and staff who may also be attending school will be taken into account when making a decision as regards school placements at this time. Parents and carers are required to give at least 7 days notice if they wish to request a place for their child in school. This will allow school leaders to complete risk assessments, prepare rooms and arrange for appropriate staffing to be available in order to facilitate learning.

### **11.0 Updates**

This temporary policy will be reviewed in line with the Government daily briefings and DFE updates on Schools Safeguarding Pupils.

