



**North Ridge School Local Governing Body  
Teaching, Learning & Wellbeing  
Wednesday 30<sup>th</sup> September 2020 at 15:00  
via MS Teams**

<b>Those Present:</b>		
Anita Denman	Head of School	AD
Lisa Suter	Executive Headteacher	LS
John Coleman	Governor - Chair	JC
Amanda Armer	Governor – Non Teaching	AA
Claire Garbutt	Governor	CG
Rachel Potts	Governor	RP
Jade Soler-Alcaraz	Governor – Teaching	JS-A
Jacky Tattershall	Assistant CEO – School Improvement	JT
<b>Also Present:</b>		
Warren Carratt	Chief Executive Officer	CEO
Joel Hardwick	Assistant CEO – Strategy & Partnerships	JH
Emma Sheedy	Governance Clerk	ES
<b>Apologies:</b>		
Darren Dickinson	Governor	DD
<b>No Apologies:</b>		

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>The Chair welcomed the new members to the LGB.</p> <p>Apologies were received from DD.</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted from DD.</p>	
2. ITEMS OF URGENT BUSINESS	
<p>2.1. Chair to determine any items of urgent business</p> <p>There were no items determined.</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>There were no declarations received.</p>	
4. NORTH RIDGE SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 12<sup>th</sup> February 2020 were reviewed and it was agreed to amend Page 3 Item 6.4. to read;</p> <p><b>'A member asked for more information regarding the movement of mixed age children within classrooms and LS provided this; explaining that following trials classes are based on mixed ability not age.'</b></p> <p><b>ACTION:</b> Clerk to amend the minutes of 12<sup>th</sup> February 2020.</p>	<p><b>CLERK COMPLETED</b></p>
<p>4.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>There were no matters arising.</p>	
5. POLICIES	
<p>5.1. Policies for Review</p> <p>LS provided an overview regarding policies and a further update will be provided at the next meeting.</p> <p><b>CEO queried the RSE Policy</b> and LS provided reassurance this was in place.</p>	
<p>5.2. New Policies</p> <p>None.</p>	

6. ITEMS TO BE CONSIDERED	
<p>6.1. Teaching &amp; Learning Report</p> <p>The Teaching &amp; Learning Report had been shared with Governors in advance of the meeting, which was overviewed by LS and AD. Discussion and challenge was as follows:</p> <p><b>JT commented positively that NR had managed to baseline pupils so quickly and queried if this was following their return in 2020</b> and LS confirmed yes.</p> <p><b>The Chair asked for clarification of “% No change” as outlined in the Baseline Assessment tables</b> and LS explained it meant the pupil had stayed where they were pre-lockdown.</p> <p><b>The CEO queried Page 4 - 39% of PP were below expected progress</b> and LS explained she anticipated this % would have been lower had pupils attended for the full year, if the school year had not been as affected by Covid-19.</p> <p><b>The Chair asked about next steps regarding the implementation of a communication strategy across the whole school</b> and AD provided further information; explaining about recruitment plans for a Communication Lead.</p> <p><b>RP queried Parent/Carer engagement regarding improvements and the appointment of Parent Governors</b> and LS advised of no formal nominations but would be further exploring this. Implementation of the Seesaw communication app was working well and improving engagement.</p> <p><b>RP queried how the current baseline system differs to the new system, Solar,</b> and AD explained about the differences. <b>RP further asked of any early information which could be shared in terms of gaps in learning</b> and AD explained about social skills. JS-A provided input for Sixth Form and explained pupils had returned and settled very well, including new pupils. AA added that the majority of primary pupils had returned and settled but some had established bad habits at home due to a lack of routine.</p> <p><b>JT asked for an update regarding the Y11 student not in education,</b> reassurance was provided regarding ongoing contact and hopefully the student may return to education at some point.</p> <p><b>The CEO asked how Staff and pupils had settled back in</b> and LS explained that they were very settled and expressed how immensely grateful and proud she is of her team.</p>	
<p>6.2. Behaviour Log</p> <p>Governors had received the Behaviour Log in advance of the meeting and commented positively regarding the data provided.</p>	
<p>6.3. Wellbeing Report</p> <p>Governors commented positively on the attendance and analysis data.</p>	

<p>6.4. LAC Report</p> <p><b>The CEO queried any variations of working with non-Doncaster LA's</b> and LS provided an update.</p> <p><b>The CEO asked LS if target setting and attainment was balanced and manageable</b> and there was a discussion regarding this.</p> <p><b>RP asked LS for further context regarding reference to release time and cover as outlined in the LAC Report</b> and this was provided.</p>	
<p>6.5. Pupil Premium Plan</p> <p>Governors had shared the draft Pupil Premium Plan with Governors and it was agreed LS would share the revised document.</p> <p><b>ACTION:</b> LS to circulate the final Pupil Premium Plan to Governors.</p> <p>LS provided an overview and commented positively that PP is now better managed with input and support from DD.</p>	<p><b>LS</b> <b>25/11/20</b></p>
<p>6.6. SIP/SEF</p> <p>LS provided an overview of the SIP/SEF, which are now being driven and re-developed by AD.</p> <p><b>JT suggested revisiting the language used in the document, if not backed up with evidence-based judgements, and recommended a key system/glossary.</b></p> <p><b>The CEO queried the Strategic Plan outlined on Page 12</b> and following discussion it was agreed for the Executive Head and Leadership model to be 'reviewed' in 12 months, not for the Exec Head assignment to end.</p> <p><b>RP commented she felt a lack of coherent alignment between the documents and a failure to portray LS's passion</b> and LS offered reassurance that going forward the documents will be far more ambitious and inspirational.</p> <p><b>CG queried professional development</b> and LS commented this is on a separate document but provided a verbal overview.</p>	
<p>6.7. Annual Self-Assessment – NGA Toolkit</p> <p>The CEO provided an overview and politely asked that the Governors, staying in post for the term of 4 years, to complete the NGA Annual Self-Assessment document and return it to the Clerks at Central Trust.</p> <p>The CEO explained that JC and RP will eventually leave the LGB as a Governor, as both are Directors of the Trust and the DfE preference is to see a separation between Board and LGB members.</p>	
<p>6.8. Appointment of Vice Chair &amp; Link Governors</p> <p>6.8.1. Teaching &amp; Learning Link Governor – CG was appointed.</p> <p>6.8.2. Safeguarding Link Governor – RP was appointed.</p>	

6.8.3. Finance Link Governor – it was decided a Finance Link Governor was not appropriate.	
6.8.4. Wellbeing Link Governor – In his absence, Governors felt DD would be the best fit for this Link Governor role.	
6.9. School dates for 2021/2022  Governors received and approved the Doncaster model for 2021/2022 school dates. The extended autumn half term was positively received. INSET dates will be added later. <b>ACTION:</b> LS will share this with families and staff, via letter and on the school website.	<b>LS ASAP</b>
6.10. Changes to Leadership Summits  Not discussed.	
6.11. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors  Not discussed.	
<b>7. GOVERNANCE MATTERS</b>	
7.1. Governors to complete Activity Log  Not applicable due to suspension of LGBs in 2019/20.	
<b>8. ANY OTHER URGENT BUSINESS</b>	
8.1. To consider any other urgent business agreed by the Chair  None.	
<b>9. CONFIDENTIALITY &amp; RISK</b>	
9.1. To consider the confidentiality of any items discussed during the meeting  None.	
9.2. To consider any areas of risk discussed during the meeting  None.	
<b>10. DATES OF NEXT MEETING</b>	

Wednesday 25 <sup>th</sup> November 2020	15:00 – 17:00	MS Teams	Safeguarding, Leadership & Management
Wednesday 27 <sup>th</sup> January 2021	15:00 – 17:00	North Ridge	Teaching, Learning & Wellbeing
Wednesday 17 <sup>th</sup> March 2021	15:00 – 17:00	North Ridge	Safeguarding, Leadership & Management
Wednesday 12 <sup>th</sup> May 2021	15:00 – 17:00	North Ridge	Teaching, Learning & Wellbeing
Tuesday 29 <sup>th</sup> June 2021	16:00 – 19:00	Crags School	Leadership Summit
Wednesday 7 <sup>th</sup> July 2021	15:00 – 17:00	North Ridge	Safeguarding, Leadership & Management

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**Minutes approved**

<b>CHAIR</b>	<b>SIGNATURE</b>	<b>DATE</b>