



**North Ridge School Local Governing Body  
Safeguarding, Leadership & Management  
Wednesday 17<sup>th</sup> March 2021 at 15:00  
Via MS Teams**

<b>Those Present:</b>		
Anita Denman	Head of School	AD
John Coleman	Governor - Chair	JC
Amanda Armer	Staff Governor	AA
Darren Dickinson	Wellbeing Link Governor	DD
Claire Garbutt	T&L Link Governor	CG
Rachel Potts	Safeguarding Link Governor	RP
Jade Soler-Alcaraz	Staff Governor	JS-A
Lisa Suter	Executive Headteacher	LS
Jacky Tattershall	Assistant CEO – School Improvement	JT
<b>Also Present:</b>		
Debra Atkinson	Office Manager	DA
Chris Evans	Deputy Headteacher - Secondary	CE
Emma Sheedy	Governance Clerk	ES
<b>Apologies:</b>		
<b>No Apologies:</b>		

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>No apologies were received.</p> <p>LS advised Governors DD would be joining the meeting late and CG advised of the need to leave the meeting early.</p>	
<p>1.2. To accept apologies for absence</p> <p>None.</p>	
2. ITEMS OF URGENT BUSINESS	
<p>2.1. Chair to determine any items of urgent business</p> <p>2.1.1. Proposed Parent Governor.</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>CG advised of her appointment as Governor at another School. <b>ACTION:</b> Clerk to send a Pecuniary Interest Form to CG for completion.</p>	<b>COMPLETED</b>
4. NORTH RIDGE SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 27<sup>th</sup> January 2021 were approved as a correct record with no amendments.</p>	
<p>4.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>There were no matters arising.</p>	
5. POLICIES	
<p>5.1. Policies for Review</p> <p>None.</p>	
<p>5.2. New Policies</p> <p>None.</p>	
6. ITEMS TO BE CONSIDERED	
<p>6.1. Headteacher Report</p> <p>AD provided an overview of the Headteacher Report and discussion/challenge was as follows:</p>	

<p>AD spoke positively about the staffing changes and secondments across the Trust. Over 100 pupils were welcomed back to school on the 8<sup>th</sup> March and Teachers are extremely pleased with their re-integration. Pupil and staff well-being continues to be a high priority across the school. AD provided context regarding Financial Well-being, which has been welcomed by staff. Teaching &amp; Learning continues to be consistent.</p> <p><b>RP queried report item 3.1. regarding deep dives and asked if any huge surprises</b> and AD advised of none. <b>CG advised she had several queries but needed to leave the meeting</b> and it was agreed for these to be emailed to LS. <b>ACTION:</b> CG to email her T&amp;L queries to LS and LS to respond to them.</p> <p>[DD joined the meeting and CG left the meeting at 15:27]</p> <p><b>JT queried COVID catch up and which activities have been included</b> and AD/CE explained about the appointment of an Intervention Teacher to specifically target gaps identified in the pupil data.</p> <p><b>RP asked about the new Behaviour Team; is this from existing/new staff and will there be staff training</b> and AD advised it is existing staff, from all areas of the school. <b>The Chair queried how this relates to locate LA support</b> and AD/CE explained that local support is provided by the Trust.</p> <p><b>The Chair expressed thanks for the report and JT extended thanks to NR staff for responding to a need to undertake direct support with another school, this was greatly appreciated by all.</b></p>	<p><b>CG/LS</b> <b>12/05/21</b></p>
<p>6.2. Safeguarding Report</p> <p>CE provided an overview of the Safeguarding Report and provided highlights. CE explained about the change in Designated Safeguarding Lead (DSL), which is himself and AD is the DDSL. LS provided context regarding this change. Governors received a copy of the Induction Programme for all members of staff including visitors.</p> <p>CE drew Governors attention to the high number of records of concern and re-iterated the narrative context included within the report.</p> <p><b>RP asked when would be timely to meet and discuss the Safeguarding Action Plan</b> and CE advised after Easter.</p> <p><b>The Chair queried page 12 – allegations made against staff</b> and CE provided context.</p>	
<p>6.3. Community Voice Report</p> <p>Governors reviewed the Community Voice Report and AD explained that following the latest presentation from the Trust at a Head Teachers’ meeting, North Ridge will reinvent Pupil Voice using the Pupil Parliament Model from September 2021 and expressions of interest to lead this work has already been sought.</p> <p>Family communication has improved across school through the use of Seesaw, of the 123 pupils on role, 113 Parents and Carers access seesaw.</p>	

<b>The Chair commended the positivity of the Community Voice Report.</b>	
6.4. Academy Health & Safety Self-Assessment Report	
DA provided an overview of the Academy Health & Safety Self-Assessment Report and Competent Person Audit & Action Plan at 6.5. DA explained all actions have been addressed. DA provided context regarding the pupil incidents and explained about ProAktive's involvement.	
<b>DD asked if risk assessments have been updated following the return to school and AD confirmed yes.</b>	
6.5. Competent Person Audit & Action Plan	
Discussed at 6.4.	
6.6. Budget Monitoring	
Governors received the Budget Monitoring Report.	
<b>The Chair asked what proportion of the carry forward is for capital works and DA provided approximations for the works, which will hopefully be undertaken by the end of this academic year.</b>	
6.7. SIP/SEF Update	
LS provided Governors with an overview of the SIP/SEF.	
6.8. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors	
The project at The Bridge is on track for a September 2021 opening.	
JT provided an overview of the two SLT vacancies within the Trust.	
The Chair spoke about the collective moral civic duty of the Trust.	
<b>7. GOVERNANCE MATTERS</b>	
7.1. Governors to complete Activity Log	
Governors were reminded to email any activity to <a href="mailto:clerkingservices@nexusmat.org">clerkingservices@nexusmat.org</a>	
<b>8. ANY OTHER URGENT BUSINESS</b>	
8.1. To consider any other urgent business agreed by the Chair	
8.1.1. LS provided an overview of interest received from a Parent to join the LGB. Despite numerous invitations, no other interest has been received. Governors unanimously agreed to appoint Jim Philips.	
<b>9. CONFIDENTIALITY &amp; RISK</b>	
9.1. To consider the confidentiality of any items discussed during the meeting	
None.	
9.2. To consider any areas of risk discussed during the meeting	
None.	

**10. DATES OF NEXT MEETING**

Wednesday 12 <sup>th</sup> May 2021	15:00 – 17:00	via MS Teams	Teaching, Learning & Wellbeing
Tuesday 29 <sup>th</sup> June 2021	16:00 – 19:00	Crags School	Leadership Summit
Wednesday 7 <sup>th</sup> July 2021	15:00 – 17:00	North Ridge	Safeguarding, Leadership & Management

**Minutes approved**

CHAIR	SIGNATURE	DATE